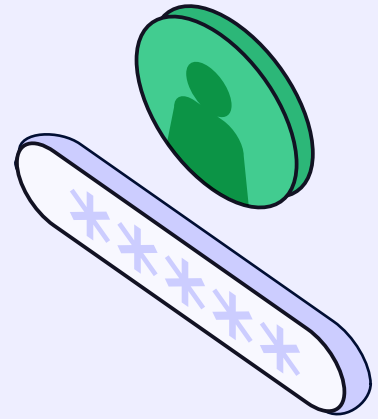


Best Practice for BYOD

1 Passwords

Keep your information safe. Use strong passwords, two-step authentication and password manager applications on all your devices and programmes. Educate yourself of the risks and change passwords regularly.

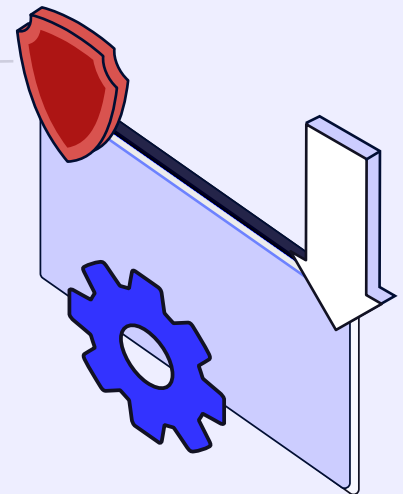


2 WiFi

Don't access your emails, sensitive information or documents on public WiFi. If you use public WiFi, you are at risk. Understand the threats and secure your data with a Virtual Private Network.

3 Software

Protect your device from malware and unsecure sites. Keep software updated on all devices and use antivirus software. Prevent your device from automatically sending company information to the cloud.



4 Physical Security

Protect your device in case it becomes lost or stolen. Make sure you can wipe the data stored on your device. Have locks on your device and encrypt your files so no one else can access your data.